

TO: _____
Landlord

FROM: _____
Tenant

ADDRESS _____

TODAY'S DATE: _____

It is my intention to move from the above address on _____(date).

It has been recommended to conduct a move out inspection of the unit with the landlord on the date I release possession of the unit back to the landlord.

Signature of Tenant

Date Signed

Signature of Landlord

Date Signed

If any further action is agreed upon by both the landlord and the tenant after the above agreement, such agreement must be in writing and copied to the Housing Authority of Myrtle Beach.

Copy the completed form to MBHA at PO Box 2468, Myrtle Beach SC 29578 or by fax 843/918-1538 or email to mbha@mbhaonline.org